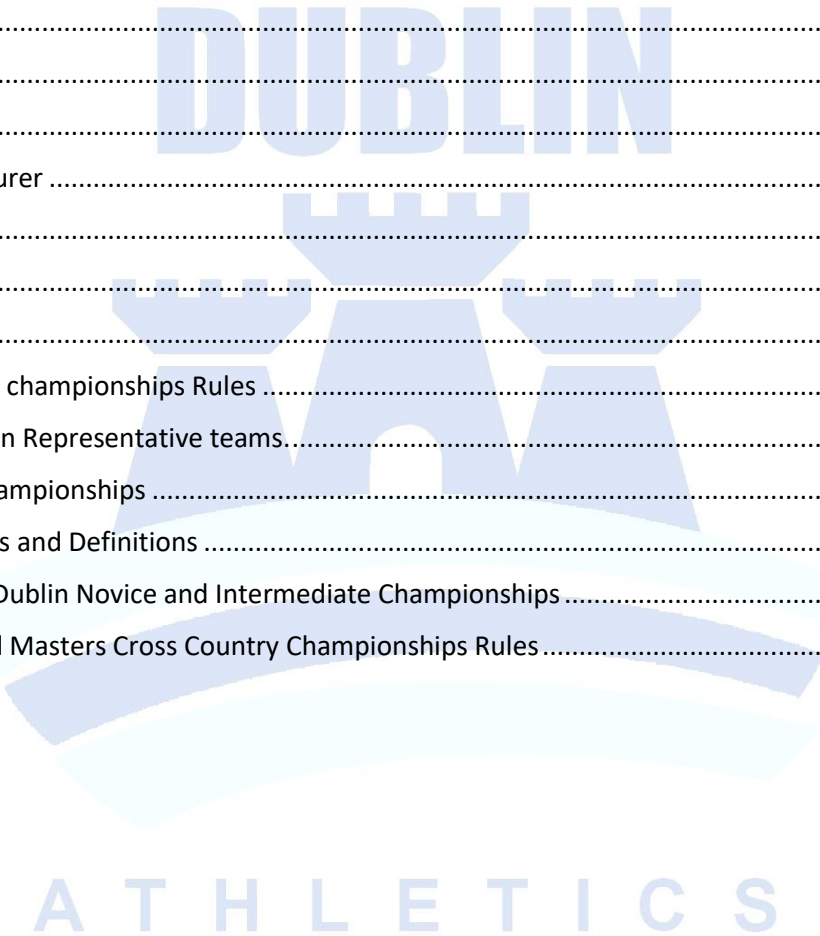


Dublin Athletics Bye-laws (rev 2022)

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Objectives of a county board

1. The primary aim of a County Board should be to foster the development of athletics and the dissemination of technical and other information to all Clubs and persons throughout the County and in pursuance of that aim.
2. Shall establish friendly and loyal co-operation between all Members for the benefit of athletics.
3. Shall strive to ensure that no racial, religious, political or other kind of discrimination be allowed in athletics, and to take all practicable measures to stop such discrimination.
4. Shall strive to secure that there shall be no hindrance to the participation of any individual in athletic competitions on racial, religious or political grounds, and to ensure that there be no such hindrance in Athletics meetings over which the County Board, Provincial Council or Athletics Association of Ireland have control.
5. Shall strive to ensure that for all elected positions in the County Board there shall be no discrimination toward race, religion, politics, age or sex.
6. Shall ensure that all athletics meetings between registered members, including County and Club Championships or Games, shall be held under the laws and Articles of Athletics Association of Ireland.
7. Shall ensure that any development competition involving nonregistered members or events including Registered and Non-registered members shall be held under the laws and Articles of Athletics Association of Ireland Ltd. No medals shall be awarded in such events and no qualification to other events are permitted
For all other events (including but not limited to Open Category Road Races) standard licence application conditions apply.
8. Shall decide any dispute that may arise between registered members, if called upon to do so.

Duties of a county board

1. Shall administer athletics in its County, as directed by the Board of Athletics Association of Ireland and by the General Congress. It shall have direct responsibility for Championship Competition, Coaching, Finance and Development (including Administration, Equipment, Facilities, Social and Community Development) within the County.
2. Shall be responsible for the initial affiliation of new clubs to Athletics Association of Ireland within its jurisdiction.
3. Shall be responsible to review all licence applications for non-championship events within its jurisdiction.
4. Shall be responsible to accept all Transfer Applications from registered members duly completed, and if all is in order, approve in accordance with Byelaws above.
5. (a) Shall summon a County Convention annually. (b) The County Board shall determine the number of delegates so that they are not less than two, which each club may send thereto.
6. Shall be responsible for all **championship** competition within the County and shall, as far as possible, ensure that each year, County Championships are held. The Entry fees for such Championships shall be determined by the County Board.
7. (a) Shall have power in respect of any competition under its jurisdiction to suspend any club or person found guilty of any offence against the Articles of Competition. (b) Shall have power in respect of any matters under its jurisdiction to suspend any Club or person found guilty of any offence against the Articles of the Athletics Association of Ireland or of any conduct likely to bring the Athletics Association of Ireland Provincial Council or County Board into disrepute.
No such suspension shall be imposed unless and until the Club or person concerned has been given an opportunity of explanation to the County Board. An appeal shall lie to the Provincial Council from the decision of a County Board under this article, except in a Transfer case where the appeal lies with the Appeals Committee.
8. Shall select the teams to represent the County in Inter-County competitions.

9. Shall propose Nominees, including the Provincial Representative on the Board of Athletics Association of Ireland, prepare motions and appoint delegates to attend Athletics Association of Ireland Congress.
10. Shall propose Nominees, prepare motions, and appoint delegates to attend Provincial Council Convention.
11. Shall not incur any liability or expense in the name of or on behalf of the Provincial Council or the Board of Athletics Association of Ireland.
12. Shall forward to the Board of Athletics Association of Ireland a copy of the Honorary Secretary's and Honorary Treasurer's Reports within the first three months of each year.
13. Shall determine the number of delegates;
 - Required to constitute a quorum for both General and Annual General meetings.
 - With voting rights that each club may send to a general meeting.
14. Shall meet at least six times in each year. The Chairman or any two Board Members may call an Officer's meeting at their discretion if deemed necessary. A number of delegates from each affiliated Dublin club may attend Dublin Board delegate meetings and speak from the floor. Two (2) delegates from each affiliated Dublin club may vote.

Any member of the Officer Board absent from 3 consecutive delegate meetings will be deemed to have forfeited membership of the Officer Board.

15. Administration & Communication

The Officer Board will ensure that the web site is maintained with fixture lists, results and any other news pertaining to all activities of the Board.

16. Constitution

As per the A.A.I./I.A.A.F Constitution

17. Membership - As per A.A.I. Constitution. Any club not involved in County competition for two years shall be encouraged to amalgamate with another club.

18. Registration & Affiliation - As per the A.A.I. Constitution

19. Transfers - As per A.A.I. Constitution.

Annual County Convention

The Secretary shall notify club secretaries 8 weeks prior to the holding of the Annual County Convention.

The outgoing Honorary Officers, who shall continue in office until the conclusion of the Convention, the representatives of each Club as determined by the County Board.

Clubs or persons under suspension shall not be entitled to representation.

No person shall be eligible to be a Board officer unless he/she is a registered member of the Athletic Association of Ireland Ltd.

1. The Business of the Annual Convention shall be:

- (a) to scrutinise the credentials of those present.
- (b) to receive the Honorary Secretary's Report.
- (c) to receive the Honorary Treasurer's Report.
- (d) to receive the Reports of all other elected officers.
- (e) to elect officers by ballot with responsibilities as set out below.

Hon. Chairman

Hon. Vice Chairman

Hon. Secretary

Hon. Treasurer
Hon. Competition Secretary for Juveniles
Hon. Competition Secretary for Adult Cross Country & Road
Hon. Competition Secretary for Adult Track & Field.
Hon. Registrar
Hon. P.R.O.
Up to five Individual Members

(f) to determine the number of representatives which each Club as the case may be, shall have on the County Board during the ensuing year.

(g) to transact business, in the form of motions, of which due notice has been given and which is not reserved to the Board of Athletics Association of Ireland. Passing of such motions shall be by a majority of the delegates present and entitled to vote.

County Boards shall have power to appoint any such other officers as the Convention considers necessary. County Boards shall have power to appoint sub-committees as when it shall be deemed necessary to carry out the work of the region.

2. The decision of any meeting or convention of the County Board may not be altered or rescinded at a subsequent meeting unless notice of motion has been given to the meeting at which the decision was made or to a subsequent meeting. The notice of motion shall be communicated to every person entitled to attend but may not be carried except by a two-thirds majority of those present and voting. In the event that a change to the Articles of Competition is proposed a simple majority will suffice to carry same. A decision on a notice of motion shall not be subject to revision until the expiration of twelve months from the date of such decisions.

Notice of Motions

Motions in writing must be received by the Hon. County Secretary six (6) weeks prior to the A.G.M. Copies of the Motions shall be sent to club secretaries two (2) weeks before the A.G.M.

Nominations

Nominations for a County Board position must be notified in writing six (6) weeks prior to the A.G.M. Copies of the nominations shall be sent to club secretaries two (2) weeks before the A.G.M.

In the case of a position not being filled, nominations will be invited at the next delegate meeting and following meetings until such position is filled. The position may be filled temporarily from within the Officer Board. All Elections will be by secret ballot.

The Officer Board shall form sub committees and appoint delegates to attend all regional meetings.

Nominations for the Executive Committee and National Committees shall be received in writing or from the floor at the A.G.M. and forwarded to the Hon. National Secretary at the due date.

(a) Following the Dublin Board A.G.M. and prior to the Annual Congress a meeting of the Board will be held to decide on the candidates for the National Executive Committee and National Committees.

(b) Congress Agenda will be discussed and where necessary decisions and voting on motions will be made.

Roles

Role of the PRO.

The P.R.O. shall:

- Endeavour to have results for all competitions held by the Dublin Athletic Board publicised in the media.
- Seek sponsorship.
- Maintain a diary of upcoming events.
- Make appropriate use of modern social media to publicise fixtures, events, results and other communications related to the activities of Dublin Athletics Board.

Role of the Treasurer

The Treasurer of Dublin Athletic Board (the Board) has responsibility for the accounting and safe-keeping of the funds, revenue and expenditure of the County Board. Specifically the following tasks and responsibilities form part of the role: Recording all income and expenditure from athletic events, Board activities or other, in a suitable format that enables such transactions to be reviewed, and audited.

This may entail some or all of the following:

- Collection of event entry fees
- Invoicing of all monies due to the Board
- Payment of all bills arising from Board activities in a timely manner
- Lodging monies to the current account in a timely manner
- Regular reporting on the financial standing of the Dublin Athletic Board including all current, and deposit accounts. Such reporting to occur at least once per quarter year.
- Preparation of an end of year report and presentation of this to the appointed auditors and the Annual general meeting of the Board.
- Keeping of all records for the tenure of their position and in a format that enables them be passed onto future treasurers.
- Selection and engagement of suitable auditors following approval from the Board.
- Provide adequate warning of any deficiency in funds, loss, potential exposure of the Board as soon as this becomes evident.
- Preparation of an annual budget to the Board
- Assist in any fundraising activities that may be undertaken by the Board
- All Books and records shall remain the property of Dublin Athletic Board.

Payments shall require two signatures from any combination of Treasurer/Secretary/Chairman.

The Competition Secretaries shall consult with the Hon. Treasurer or other officers as necessary in order to determine entry fees for all competition.

Competition

1 Any club found running an athlete who is ineligible as defined by the rules of competition will be fined **€50** and will forfeit any points gained.

2 The Officers of the Board on the advice of the Safety Officer can determine the advisability of holding an event in bad course conditions and their decision is final and binding.

3 Athletes must wear a club singlet at all Championships and in the Graded Meeting Series. Seniors and junior athletes must wear numbers. When representing Dublin in an inter-county only team competition the athlete must wear the county vest.

4 Athletes are confined to their own age group in Juvenile Cross Country League meetings, exceptions at the discretion of the Meet Director.

5 In the Juvenile League any event will only be held at the discretion of the Meet Director. An event with less than 3 entrants will only be held at the discretion of the Meet Director.

Competitions

Track & Field

The following competitions will be held annually:

- Juvenile Indoor Championships
- Juvenile Outdoor League
- Juvenile, Junior, Senior and Master Outdoor Championships
- Inter Club Graded League Series

Road Races

The following competitions will be held annually:

- Novice Road Race Championships
- 10 mile Road Race Championships
- Marathon Championships
- 10k Road race for Women and Men

These races may be held in conjunction with Club or National events.

Dublin Road Race championships Rules

- Dublin Athletic Board will order all medals before the race and endeavour to give to finishers on race day, if results are available. A DAB official will aim to be present on race day for medal presentation, and to agree, or make decisions on any results, if they come up.
- Results (Individual, Categories and Teams) to be prepared by host Club/Timing services and made available to DAB as soon as available.
- **Individual large Dublin Championships Medals** to be presented to the first 3 Dublin Club runner's home in the race. - 1st (Gold), 2nd (Silver), 3rd (bronze). This may include a finisher from a master's category e.g., an M35/F35 runner can be in the first 3 home, with the runner being only awarded the overall individual medal. The masters' individual medal then goes to the 2nd, 3rd and 4th place finishers from that category. The same medals to be awarded to men and women in all cases.
- **Medium Medals for Masters' Categories:** M/F35 to M/F65
- **Medium Medals for Senior/Overall Teams**, 1st, 2nd, 3rd, minimum of 4 to score
- **Medium Medals for Masters' Teams** M/F35+ and M/F50+ (minimum of 4 to score in men and 3 for women)
- Athletes may have to declare during the online entry procedure on what Club team they wish to score on. e.g. as a Masters or a Senior e.g. If a Club team has only 3 finishers and two additional masters are running in the race, they may combine all to give one senior team score. All pre declarations stand after the race finishes. E.g., if an M35+ is declared to score on a senior team, they cannot then score in the M35+ contest.
- If team designations are not declared beforehand, then finishers may be moved up to a higher team category to best benefit the Club's scoring position in the higher Category e.g. If an M35+ or F35+ have a better score than one of their senior finishers, he/she will be counted in the senior team scoring calculation. The same applies between M/F50+ and M/F35+. This applies in all Masters and Senior competitions.
- Where a Master scores on a senior medal winning team, that master cannot score for their Club in their own age category.
- **Online Entry System** to record whether running in a Dublin Championships and Club name.
- Only registered athletes from Dublin Athletics Clubs can compete in Dublin Championships
- Full list of those registered for Dublin Road race championships to be made available to the DAB beforehand and checked for accuracy/omissions
- Dublin Championship runners will go from the gun time and all competitors must be put in the first wave of runners, if waves are being used.

Selection of Dublin Representative teams.

The first 12 men, plus 3 non-travelling reserves and first 8 women, plus 3 non-travelling reserves, across the line in Dublin competition, will represent Dublin in the relevant competition at the Leinster Championships.

The first 6 men and 4 women scoring members of the team representing Dublin in the Leinster Championships, will automatically be selected for the National Championships, the remaining places will be filled by athletes nominated by club officials.

In the case of the Senior and Junior Cross Country Championships the first 10 men and the first 6 women will be automatically selected to represent Dublin at the National Inter County Championships, The remaining two athletes will be selected by the Officer Board.

The Team Manager shall have discretion to fill teams with available athletes where necessary.

Cross Country Championships

The Board will hold the following competitions in line with the National Cross Country events:

- Novice Cross Country
- Intermediate Cross Country
- Juvenile Cross Country
- Junior Cross Country
- Senior Cross Country

- Masters Cross Country

Competition Rules and Definitions

Juvenile - The first 10 individuals and first 3 teams of 6, will receive medals in the Dublin Juvenile Championships. Age and distance as per National Juvenile Competition Rules.

Qualification for Dublin Novice and Intermediate Championships

Novice athletes must be 19 years of age or over on the 31st December in the year of competition.

1. Any athlete who has not won an individual (1st, 2nd, 3rd) medal at Novice, Intermediate, or Senior Cross Country, at national, provincial or County Level, is eligible to compete in the Dublin Novice Cross Country and Road championship.
2. Any athlete who has not won a 1st Team medal at Dublin Novice Cross Country Championship, or a 1st team medal at Intermediate or Senior at national, provincial or County level is eligible to compete in the Dublin Novice Cross Country and Road Championship.
3. Any athlete who has not won a medal at Track Championship at 1500 mtrs, or longer, at National, Provincial or County level is eligible to compete in the Dublin Novice Cross Country and Road Championship.
4. Team Medals won in Road Championships do not affect eligibility to compete in Dublin Novice and Intermediate Cross Country Championships
5. Inter county gold team medals won in the Leinster Cross Country Championships do not affect eligibility to compete in Dublin Novice and Intermediate Cross Country Championships.
- 6.

Novice	Distance:	Scoring		Intermediate	
Women	4,000m	8 to run, 4 to score		6000m	8 to run, 4 to score
Men	6,000m	8 to run, 4 to score		8000m	8 to run, 4 to score

Dublin Senior and Masters Cross Country Championships Rules

- **Individual large Dublin Championships Medals** to be presented to the first 3 Dublin Club runner's home in the race. - 1st (Gold), 2nd (Silver), 3rd (bronze). This may include a finisher from a master's category e.g., an M35/F35 runner can be in the first 3 home, with the runner being only awarded the overall individual medal. The masters' individual medal then goes to the 2nd, 3rd and 4th place finishers from that category. The same medals to be awarded to men and women in all cases.
- **Medium Medals for Masters' Categories:** M/F35 to M/F65
- **Medium Medals for Senior/Overall Teams**, 1st, 2nd, 3rd, minimum of 4 to score
- **Medium Medals for Masters' Teams** M/F35+ and M/F50+ (minimum of 4 to score in men and 3 for women in F50+)
- Athletes may have to declare during the online entry procedure on what Club team they wish to score on. e.g. as a Masters or a Senior e.g. If a Club team has only 3 finishers and two additional masters are running in the race, they may combine all to give one senior team score. All pre declarations stand after the race finishes. E.g., if an M35+ is declared to score on a senior team, they cannot then score in the M35+ contest.
- If team designations are not declared beforehand, then finishers may be moved up to a higher team category to best benefit the Club's scoring position in the higher Category e.g. If an M35+ or F35+ have a lower score than one of their senior finishers, he/she will be counted in the senior team scoring calculation. The same applies between M/F50+ and M/F35+ . This applies in all Masters and Senior competitions. Where a Master scores on a senior medal winning team, that master cannot score for their Club in their own age category.
- Results (Individual, Categories and Teams) to be prepared by host Club/Timing services and made available to DAB as soon as possible.
- Every effort must be made to do all medal presentations on race day. A DAB if available, will carry out the medal presentation and make decisions on any results, if queries come up.
- **Online Entry System** to record whether running in a Dublin Championships and Club name. Only registered athletes from Dublin Athletics Clubs can compete in Dublin Championships